

REQUEST FOR PROPOSAL NO. 04C-006J – DISTRICT-WIDE HVAC FILTER REPLACEMENT SERVICES/PREVENTIVE MAINTENANCE AIR-HANDLER SERVICES

DATE: January 28, 2004
 DATE SOLICITED: October 6, 2003 DATE OPENED: November 3, 2003
 PRESENTED TO BOARD: February 18, 2004 DATE POSTED: January 29, 2004

CONTRACT PERIOD: February 19, 2004 through February 18, 2007
 DEPARTMENT: 9450 FUNCTION: 7410 OBJECT: 6823 FUND: 3413 PROJECT: 8261
 FUNDING SOURCE: Capital Budget – Remodeling and Renovations
 REQUESTING DEPARTMENT: Maintenance and Plant Operations / Program Management
 17 RFPs Solicited, 5 Responses (3 RFPs, 2 No Proposals) 12 No Responses
 9 M/WBE's Solicited, 2 M/WBE Responses (2 RFPs, 0 No RFPs) 7 M/WBE No Responses

FINANCIAL IMPACT

The financial impact to the General Fund budget is estimated at \$5,300,000. The source of funds is the Maintenance and Plant Operations / Program Management Department budgets.

This is a new RFP.

This RFP provides a detailed PM analysis of A/C equipment and the replacement of their respective filters. The contractor provides staff augmentation that allows the PBCSD preventive maintenance program to achieve District goals of increasing the life expectancy of HVAC equipment and provides a healthier learning environment for students and staff.

<u>VENDOR</u>	<u>MINORITY STATUS</u>	<u>TOTAL POINTS AWARDED</u>
Engineered Comfort Systems, Inc.	--	70.8
Precision Air Systems, Inc.	6	<u>92.6</u>
Stokes Mechanical Contractor, Inc.	--	74.8

LEGEND:

_____ = Award

() = Reject

MINORITY - (2-Black, 3-Hispanic, 4-Indian/Alaska, 5-Asian, 6-Women, 7-Disabled, 8-Other)

The Evaluation Committee, consisting of District staff, convened and reviewed all responsive proposals. It is the recommendation of the Committee to award this contract to the highest rated proposer.

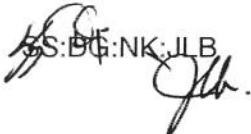
RECOMMENDATION: I recommend contract award be made to the highest rated responsive, responsible proposer based on the evaluation criteria outlined in the RFP.

Note: Original RFP document is available upon request.

RFP PROTEST

Failure to file a protest within the time prescribed in §120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes and applicable Board rules, regulations and policies. Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

If a proposer wishes to protest a RFP, they must do so in strict accordance with the procedures outlined in FS 120.57(3). Any person who files an action protesting a decision or intended decision pertaining to this RFP pursuant to FS 120.57(3)(b), shall post with the Purchasing Department, at the time of filing the formal written protest, a bond secured by an acceptable surety company in Florida payable to the School District of Palm Beach County in an amount equal to 1 percent (1%) of the total estimated contract value, but not less than \$500 nor more than \$5,000. Bond shall be conditioned upon the payment of all costs that may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, certified bank check, bank certified company check or money order will be acceptable form of security. If, after completion of the administrative hearing process and any appellate court proceedings, the District prevails, it shall recover all costs and charges included in the final order of judgment, including charges by the Division of Administrative Hearings. Upon payment of such costs and charges by the protester, the protest security shall be returned. If the protest prevails, he or she shall recover from the District all costs and charges, which shall be included in the final order of judgment.

SS:BG: NK:ILB


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Evaluation Criteria	Engineered Comfort Systems, Inc.	Precision Air Systems, Inc.	Stokes Mechanical Contractor, Inc.
1. Experience and Qualifications of the Firm & Staff (Points Available: 75)	48	71	53
2. Approach/Methodology/Implementation (Points Available 200)	149	192	154
3. Cost of Services (Points Available: 175)	157	150	117
4. Minority/Women Business Participation (Points Available: 50)	0	50	50
GRAND TOTAL	70.8	92.6	74.8